

REGULAR MEETING OF THE TOWN OF DARIEN

JANUARY 8, 2020

MINUTES OF THE DARIEN TOWN BOARD: Supervisor Stephen Ferry Jr, Council Members Michael Grant, David Krzemien, Timothy Benten, Michael Fix and Town Clerk Alice Calmes.

A regular meeting of the Darien Town Board, County of Genesee and State of New York was held at the Town Hall, 10569 Allegany Road, Darien Center, NY on January 8, 2020

PRESENT:	Stephen Ferry Jr	Supervisor
	Timothy Benten	Councilman
	Michael Grant	Councilman
	David Krzemien	Councilman
	Michael Fix	Councilman
	Alice Calmes	Town Clerk

ABSENT:

OTHERS PRESENT: Sue Galbraith-Alden Advertiser; Neil Marzolf – Highway Superintendent; and members of the public.

At 7:30 PM the Supervisor called the meeting to order and recited the Pledge to the Flag.

RESOLUTION #1

MEETING MINUTES

Councilman Fix offered a resolution to accept the meeting minutes from the December 4, 2019 meeting as read; second by Councilman Krzemien.

AYES 5	Fix, Krzemien, Grant, Benten and Ferry	NAYS 0
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RESOLUTION #2

MEETING MINUTES

Councilman Fix offered a resolution to accept the meeting minutes from the December 30, 2019 meeting as read; second by Councilman Krzemien.

AYES 5	Fix, Krzemien, Grant, Benten and Ferry	NAYS 0
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RESOLUTION #3

PLANNING BOARD

Supervisor Ferry offered a resolution to reappoint Brandon Calmes to the open Planning Board position expiring December 31, 2026; second by Councilman Fix.

AYES 5	Ferry, Fix, Benten, Krzemien and Grant	NAYS 0
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RESOLUTION #4

ZONING BOARD OF APPEALS

Supervisor Ferry offered a resolution to appoint Michael Plitt to the open Zoning Board of Appeals position expiring December 31, 2024; second by Councilman Krzemien.

AYES 5	Ferry, Krzemien, Grant, Fix and Benten	NAYS 0
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RESOLUTION #5

BOARD OF ASSESSMENT REVIEW

Supervisor Ferry offered a resolution to reappoint Brandon Calmes to the open position on the Board of Assessment Review for the open five-year term expiring on September 30, 2024; second by Councilman Grant.

AYES 5	Ferry, Grant, Krzemien, Benten and Fix	NAYS 0
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RESOLUTION #6

SEWER DISTRICT RENTS

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Supervisor Ferry offered a resolution to set the Sewer District #1 sewer rents minimum charge which includes the first 4,000 gallons of usage at \$32 and increase the rate above the initial 4,000 gallons to \$7.00 per 1,000 gallons of usage; second by Councilman Benten.

AYES 5 Ferry, Benten, Fix, Grant and Krzemien

NAYS 0

RESOLUTION #7

EXPENDITURES OF HIGHWAY MONEYS

Supervisor Ferry offered a resolution for the approval and the board to sign the Agreement for Expenditures of Highway Moneys; second by Councilman Fix.

AYES 5 Ferry, Fix, Benten, Krzemien and Grant

NAYS 0

**Town of Darien
2020 Holiday Schedule**

New Year’s Day	January 1st	Wednesday
Martin Luther King Day	January 20 th	Monday
Presidents' Day	February 17th	Monday
Memorial Day	May 25th	Monday
Independence Day	July 3rd	Friday
Labor Day	September 7th	Monday
Columbus Day	October 12th	Monday
Veteran’s Day	November 11th	Monday
Thanksgiving Day	November 26th	Thursday
Christmas Day	December 25th	Friday

2021 Holiday Schedule (partial)

New Year’s Day 2020	January 1st	Friday
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2020 Darien Town Board Meeting Schedule

Scheduled Town Board Meetings

	1st Wednesday of the Month
January 8, 2020	Organizational Meeting
February 5, 2020	
March 4, 2020	
April 1, 2020	
May 6, 2020	
June 3, 2020	
July 1, 2020	
August 5, 2020	
September 2, 2020	
October 7, 2020	
November 4, 2020	
December 2, 2020	
December 30, 2020	Year End Meeting
January 6, 2021	2021 Organizational Meeting

Board Work Sessions

Board Meets only when Business Requires
 Monday preceding the Monthly Meeting (see above)

- February 3, 2020
- March 2, 2020
- March 30, 2020
- May 4, 2020
- June 1, 2020
- June 29, 2020
- August 3, 2020
- August 31, 2020
- October 5, 2020
- November 2, 2020
- November 30, 2020
- January 4, 2021

2021 Budget Mtg

2020		
Town Board Appointments & Fees		
Position	Appointment	Yearly Salary or Hourly Rate
Zoning Enforcement Officer (ZEO)/CEO	Jerome Yoder	\$ 10,556/yr
Building Inspector, Senior/CEO	Joseph Kowalik	\$ 11,206/yr
Building Inspector /CEO	Jerome Yoder	\$ 7,540/yr
House Enumerator	Neil Marzolf Jr.	\$ 600/yr
Cemetery Flags	TBD (To Be Determined)	
Dog Control	Genesee County	
Dog Enumerator	Deputy Town Clerk	
Official Newspapers	The Daily News Alden Advertiser	
Official Bank	Depository Name	Maximum Amount
	Five Star Bank,	\$4,000,000
	Key Bank	\$3,000,000
	M&T Bank	\$1,000,000
	NYCLASS	\$3,000,000
Transfer Station Rates	per Town Board approved schedule (full list)	\$4.00 per 30 gal container
Planning Board		Pay per meeting
Member		\$ 30.00
Chair		\$ 60.00
Clerk		\$ 60.00
Zone Board of Appeals		Pay per meeting
Member		\$ 30.00
Chair		\$ 60.00

TOWN BOARD MEETING

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Clerk		\$ 60.00
Board of Assessment Review		Pay per meeting
Member		\$ 30.00
Gas Mileage (\$/mile)		\$ 0.50
Board Meetings	1st Wednesday of the month 7:30 p.m.	
Engineer	Continue with MRB Group	
Attorney	Contract with David M DiMatteo	
Town Prosecutor	Contract with Robert Zickl	
Highway Employee's Work Schedule	May -Oct 4-10 hour days, Oct-May 6:30 a.m.-3:00p.m.	per contract
Budget Control Officer	Stephen Ferry Jr	\$ 546.00
Coordinator of Disaster Preparedness	Stephen Ferry Jr	\$ -
Janitorial Service	Contract with Warren Commercial Cleaning Inc.	
Planning Board Member 12/31/2026 (7-year term)	Brandon Calmes	
Zone Board of Appeals Member 12/31/2024 (5-year term)	Michael Plitt	
Board of Assessment Review Member 9/30/2024 (5-year term)	Brandon Calmes	
Registrar of Vital Status	Alice Calmes	\$ 520.00
Records Management	Alice Calmes	\$ 2,054.00
Fee Schedule (see separate sheet)		
Sewer District #1 Operation		
Sewer Bill Collector	Alice Calmes	\$ 624.00
Waste Treat Plant Operator	Neil Marzolf Jr.	\$ 10,218.00
Waste Treat Plant Operator - Assistant	Joseph Marino Jr.	\$18/hr
Quarterly Sewer billing rate		
minimum payment (includes 4,000 gal usage)		\$ 32.00
For each 1,000 gals above 4,000 gals		\$ 7.00
Ethics Review Board		
Ethics Review Board, Town Official	Alice Calmes	\$ -
Ethics Review Board	Donna Ferry	\$ -

Ethics Review Board	Christopher Nicastro	\$ -
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RESOLUTION #8

2020 APPOINTMENTS & FEES

Supervisor Ferry offered a resolution to approve the Holiday Schedule, Meeting Schedule and Appointments & Fees; second by Councilman Fix.

AYES 5 Ferry, Fix, Benten, Krzemien and Grant NAYS 0

Supervisor Appointments

Deputy Supervisor David Krzemien \$780/year

Historian

Bookkeeper, Supervisor Barbara Krazmien \$18.50/hour

Highway Superintendent Appointment

Deputy Highway Superintendent Brian Bontrager

Town Clerk Appointments

Deputy Clerk Teresa Burkhardt \$12.50/hour

Deputy Clerk Gwen Yoder \$12.50/hour

Town of Darien

Fee Schedule

Zoning Fees

Zoning Permit Fee: \$35.00

Additional Zoning Fees

- 1. Appeals for Area or Use Variance \$100.00
- 2. Site Plan Review \$100.00
- 3. Land Separation \$100.00
- 4. Special Use Permit \$100.00
- 5. Public Hearing Fee \$ 50.00
- 6. Subdivision \$500.00
- 7. Planned Unit Development \$500.00
- 8. Items requiring Zoning Permit only \$35.00

Operating Permits \$50.00

Building Permit Fees:

Residential Structures

- 1. New construction – Building Inspections additional \$75.00
(examples: Homes, Additions, Porches, Decks, Renovations)
- 2. Roofs – (ex. Metal, asphalt) \$75.00
- 3. Demolition (fee waived if new building permit issued) \$75.00
- 4. Swimming Pools (in/above ground) or Hot Tubs \$75.00
- 5. Shed – Pre-manufactured \$50.00
- 6. Shed – Stick built, per new construction \$75.00
- 7. Solar Panels (residential – ground or roof) \$75.00
- 8. Generator \$35.00

Fees determined by Zoning Permit fees (for reference only)

- 9. Pond/lagoons (Special Use Permit required) \$35.00
- 10. Signs (Zoning Permit only – without foundations) \$35.00

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Commercial Structures – Determined on a case by case bases

Inspection fee (determine by Building Inspector during plan review) \$35.00 each

Fireworks Permit Fees

- 1. Fireworks (one set up -single event) \$75.00
- 2. Annual Fireworks Permit (single setup – reoccurring static display) \$1250.00

Pyrotechnic Permit Fee (single setup – single event) \$700.00

Dog License Fees

- 1. Dog License – Altered \$5.00
- 2. Dog License – Unaltered \$13.00
- 3. Dog License – (new and replacement Tag) \$3.00

Other Fees

Games of Chance \$25.00
 Junkyard License \$120.00

Transfer Station Fees – see separate fee schedule

RESOLUTION #9

FEE SCHEDULE

Supervisor Ferry offered a resolution to approve the fee schedule; second by Councilman Grant.

AYES 5 Ferry, Grant, Krzemien, Benten and Fix NAYS 0

RESOLUTION #10

AUDIT

Supervisor Ferry offered a resolution to authorize the Supervisor to contract with an independent agency to audit the 2019 year-end financials in accordance with the budget; second by Councilman Krzemien.

AYES 5 Ferry, Krzemien, Grant, Fix and Benten NAYS 0

RESOLUTION #11

ASSOCIATION OF TOWNS

Supervisor Ferry offered a resolution to continue the town’s membership in the NYS Association of Towns for 2020; second by Councilman Fix.

AYES 5 Ferry, Fix, Benten, Krzemien and Grant NAYS 0

RESOLUTION #12

UTILITY BILLS

Supervisor Ferry offered a resolution to authorize the Supervisor to pay utility bills prior to abstract approval to avoid late payment charges; second by Councilman Krzemien.

AYES 5 Hagelberger, Krzemien, Grant, Fix and Benten NAYS 0

RESOLUTION #13

GARBAGE DISPOSAL BILLS

Supervisor Ferry offered a resolution to authorize the Supervisor to pay garbage disposal bills prior to abstract approval to avoid late payment charges; second by Councilman Fix.

AYES 5 Ferry, Fix, Benten, Krzemien and Grant NAYS 0

RESOLUTION # 14

